

Minutes of the Regular Meeting
Independent School District 279 School Board
Maple Grove, MN
June 17, 2014

CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, June 17, 2014 in the board room at the Educational Service Center. Chairperson Teresa Lunt called the meeting to order at 6:07 PM.
ROLL CALL	Board members Teresa Lunt, Dean Henke, Linda Etim, Tammie Epley, Jim Burgett, Jacki Girtz, and Superintendent Dr. Kate Maguire were present. No board members were absent.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Jim Burgett.
ACCEPTANCE OF AGENDA	Motion by Teresa Lunt, seconded by Tammie Epley, to accept the printed agenda. The motion carried unanimously.
AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD	No one addressed the Board during Audience Opportunity to Address the School Board.
SUPERINTENDENT'S REPORT	<p>Superintendent Kate Maguire shared that a regular part of her report is to share points of pride. The points of pride celebrate students, staff and community members who are contributing to the accomplishment of our mission which is <i>To inspire and prepare ALL students with the confidence, courage and competence to achieve their dreams, contribute to community and engage in a lifetime of learning.</i></p> <p>Cabinet members provided information on student and community accomplishments of confidence, courage and competence in the areas of achieving dreams, contributing to community, life-long learning and mission-driven employees.</p> <p>Superintendent Maguire introduced four new leaders that will join the District 279 leadership team beginning July 1, 2014: Kelli Parpart, Assistant Superintendent for the Division of Leadership, Teaching and Learning; Patricia Magnuson - Executive Director of Finance and Operations; Dimitri Russell - Assistant Principal of Crest View Elementary School; and David Branch - Principal of Garden City Elementary School.</p> <p>Maguire shared news on the unveiling of a complete library makeover at Garden City Elementary school, courtesy of Target and The Heart of</p>

<p>SUPERINTENDENT'S REPORT</p>	<p>America Foundation. Garden City is the only school in Minnesota and one of only 25 in the nation that earned the makeover, which is valued at \$200,000.</p> <p>Volunteers from Target and The Heart of America Foundation renovated the library, supplying 2,000 new books; creating larger spaces with new carpet, furniture, artwork and technology; and giving seven new books to each student to take home. In addition to the library makeover, Target is also sponsoring monthly distributions of food to school families.</p> <p>Kate Maguire acknowledged the importance of the work of all staff within Osseo Area Schools and the reason to celebrate their work as the school year comes to a close. The annual school board retiree reception was held on June 3, 2014. School board members along with Superintendent Kate Maguire congratulated and thanked 75 District 279 retirees. Maguire shared her gratefulness for the contributions of these dedicated and talented retirees.</p> <p>Superintendent Kate Maguire along with Board members shared in the celebration and accomplishments of nearly 1,400 senior high students who successfully completed their K-12 education and are ready to move on to post-secondary plans. Osseo Area Schools commencement ceremonies were held at Mariucci Arena at the University of Minnesota on June 7, 2014. Maguire offered her congratulations to the Class of 2014.</p>
<p>PLANNING FOR NEW GRADE SPANS (PREK / K-5, 6-8, 9-12) IN 2015-2016 – Kim Riesgraf</p>	<p>Kim Riesgraf, Assistant Superintendent of Administration, provided an update on the planning process for the new grade spans in 2015-2016. Riesgraf reviewed how the grade span re-configuration began and shared that the district is using the Cornell Project Management Approach for managing the significant work associated with changing grade spans. Kim Riesgraf stated the high level planning stage of the project is nearly complete and work has begun moving into the detailed level planning stage, which will take place over the next several months. Riesgraf provided details on the program management structure, project team participants, steering committee meeting and timeline schedules. Riesgraf mentioned that grade configuration updates are currently posted on the District 279 webpage.</p>
<p>SCHOOL BOARD REPORTS</p>	<p>6/3/2014 Work Session</p> <p>Tammie Epley reported that the school board met in a work session on June 3, 2014. The work session prepared board members to take action on the fiscal year 2015 budget at the June 17, 2014 regular school board meeting and provide direction on the posting of audio recordings of work session on the district website.</p> <p>The fiscal year 2015 budget document was reviewed in detail and</p>

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board members had an opportunity to ask questions. The board then considered the posting of audio recordings of work sessions on the website and provided direction for administration to proceed on this action.

5/6/2014 and 6/3/2014 closed work session report

Teresa Lunt reported that on May 6 and June 3, 2014 the school board met in closed session in order to evaluate the performance of Superintendent Dr. Kate Maguire. Board members evaluate the superintendent in six areas of responsibility: Policy and Governance, Planning and Assessment, Instructional Leadership, Organizational Management, Communications and Community Relations, and Professionalism. Lunt stated within each of these areas of responsibility there are performance indicators. Board members individually evaluate the superintendent and provide comments with the board chair providing an overall summary of performance ratings. Performance indicators are given a rating from 1 meaning unacceptable performance to a 5 meaning outstanding performance. Chair Teresa Lunt stated that board members have strong confidence in Dr. Kate Maguire's performance with ratings ranging from an average of 3.67 to a 5. Based on Dr. Maguire's performance the board will amend her contract to include a 2.9% salary increase effective July 1, 2014 with all other terms of the contract to remain the same.

6/10/2014 Policy Committee Report

Jacki Girtz reported the school board policy committee met Tuesday June 10, 2014 at 5:00 p.m. The board reviewed proposed amendments to the following two policies:

Policy 441—Technology and Internet Acceptable Use by Staff

Proposed amendment to allow incidental personal use of school district technology. The change will allow our teachers to become familiar with iPads and the resources available on them and we are encouraging broad use as part of our professional development. Minnesota laws allow incidental personal use of public resources such as the iPads. Employees will continue to be subject to policies that require appropriate use of school district resources and appropriate professional relationships with students. The committee recommended adopting the proposed amendments.

Policy 514 - Bullying Prohibition. The changes to this policy are required by recent legislation aimed at strengthening school practices around preventing and responding to bullying if the bullying is connected to schools. The committee discussed the scope of the changes, our current practices and the plans for the required employee training at the start of the next school year. The committee recommended adopting the proposed amendments.

CONSENT AGENDA

Motion by Teresa Lunt, seconded by Tammie Epley, to approve items in the Consent Agenda as follows:

- A. Minutes of the regular meeting of May 20, 2014
- B. Minutes of the negotiation strategies meeting of Tuesday, May 20, 2014
- C. Financial Reports for the month ended May 31, 2014
- D. Electronic wire transfers for the month of May 2014
- E. Payment of bills for the month of May 2014
- F. Personnel
- G. Field Trips
- H. Request to State Demographer to certify the school district enumeration of 140,680 as of June 2014 as a special census; and that said figures be considered the official census of persons residing in the school district.
- I. Bid award: Fiscal year 2015 MGSB track rehabilitation contract
- J. Bid award: Fiscal year 2015 pavement restoration contract
- K. Contract for software and support by and between ISD 279 - Osseo Area Schools (District) and Follett Software Company (Vendor) for web-based resource management software and support through June 30, 2015. This contract is not to exceed \$142,350 and is funded by the Capital Projects Levy.
- L. Contract for software and support by and between ISD 279 - Osseo Area Schools (District) and Schoology, Inc. (Vendor) for web-based learning management system software and support through June 30, 2015. This contract is not to exceed \$142,350 and is funded by the Capital Projects Levy.
- M. Contract for web-site development of school bus status updates by and between ISD 279-Osseo Area Schools (District) and Box Clever (Vendor).
- N. Appointment of Tammy Djerf as clerk-designee for November 4, 2014 school district general election
- O. Resolution establishing dates for filing affidavits of candidacy
- P. Contract for Services - This is an agreement by and between Independent School District 279 (District) and Transformation Systems (Consultant), for Achieving & Sustaining Greatness/Designing & Facilitating Meetings and 2015 Strategic Planning. This contract not to exceed \$16,250.
- Q. Acceptance of the 2013-2014 Statewide Health Improvement Program - 3 Amended Grant in the amount of \$5,000 and authorize an expenditure and budget appropriation in the amount of \$5,000.

<p>CONSENT AGENDA</p>	<p>R. Acceptance of the 2013-2014 Hennepin Youth Sports Program Grant in the amount of \$250,000 and authorize an expenditure and budget appropriation in the amount of \$250,000.</p> <p>S. FY 2015 Workers' Compensation Carrier</p> <p>The motion carried unanimously.</p>
<p>FISCAL YEAR 2015 BUDGET</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Fiscal Year 2015 budget. The motion carried unanimously.</p>
<p>INDIVIDUAL EMPLOYMENT CONTRACT BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD, AND MARGARET WESTIN, GENERAL COUNSEL, JULY 1, 2013 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Individual Employment Contract between Independent School District 279 School Board, and Margaret Westin, General Counsel, July 1, 2013 – June 30, 2015.</p> <p>The motion carried unanimously.</p>
<p>INDIVIDUAL EMPLOYMENT CONTRACT BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD, AND MINDY MATEUSZYK, COMMUNICATIONS SPECIALIST, JULY 1, 2014 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Individual Employment Contract between Independent School District 279 School Board, and Mindy Mateuszcyk, Communications Specialist, July 1, 2014 – June 30, 2015.</p> <p>The motion carried unanimously.</p>
<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD, AND DIRECTORS AND CONFIDENTIAL MANAGERS, JULY 1, 2013 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Agreement on Terms and Conditions of Employment between Independent School District 279 School Board, and Directors and Confidential Managers, July 1, 2013 – June 30, 2015.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>
<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD, AND SCHOOL EXECUTIVES, JULY 1, 2013 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Agreement on Terms and Conditions of Employment between Independent School District 279 School Board, and School Executives, July 1, 2013 – June 30, 2015.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>

<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD, AND OSSEO PRINCIPALS' ASSOCIATION, JULY 1, 2013 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the Agreement on Terms and Conditions of Employment between Independent School District 279 School Board, and Osseo Principals' Association, July 1, 2013 – June 30, 2015.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>
<p>RESOLUTION RELATING TO APPROVAL OF AN ADDENDUM TO THE SUPERINTENDENT CONTRACT BY AND BETWEEN INDEPENDENT SCHOOL DISTRICT 279 SCHOOL BOARD AND DR. KATHERINE P. MAGUIRE</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the resolution relating to approval of an addendum to the superintendent contract by and between Independent School District 279 School Board and Dr. Katherine P. Maguire.</p> <p>The motion carried unanimously.</p>
<p>GIFTS TO THE DISTRICT</p>	<p>Motion by Teresa Lunt, seconded by Dean Henke, to approve the Gifts to the District totaling \$ 118,382.86. The motion carried unanimously.</p>
<p>FIRST READING OF SCHOOL BOARD POLICIES 441 AND 514</p>	<p>Tim Wilson, Chief Technology Officer, read proposed amendments to: Policy 441 – Technology and Internet Acceptable Use by Staff; and Policy 514 – Bullying Prohibition</p>
<p>ANNOUNCEMENTS</p>	<ol style="list-style-type: none"> 1. A negotiations strategies meeting will be held on Tuesday, June 17, 2014 at 7:00 PM in room N-10 at the Educational Service Center (ESC). This meeting will be closed to the public. 2. A regular school board meeting will be held on Tuesday, July 29, 2014 at 6:00 PM in the board room at the Educational Service Center (ESC). This meeting will be open to the public. 3. A negotiation strategies meeting will be held on Tuesday, July 29, 2014 at 7:00 PM in room N-10 at the ESC. This meeting will be closed to the public.
<p>ADJOURNMENT</p>	<p>At 7:00 PM, motion by Tammie Epley seconded by Jim Burgett to adjourn the meeting. The motion carried unanimously.</p>
	<p>_____</p> <p>Teresa Lunt, Chairperson</p>