

Minutes of the Regular Meeting  
Independent School District 279 School Board  
Maple Grove, MN  
October 21, 2014

CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, October 21, 2014 in the Board room at the Educational Service Center. Chairperson Teresa Lunt called the meeting to order at 6:03 PM.
ROLL CALL	The following members were present: Board members Teresa Lunt, Dean Henke, Linda Etim, Tammie Epley, Jim Burgett, Jacki Girtz, and Superintendent Dr. Kate Maguire.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Jacki Girtz.
ACCEPTANCE OF AGENDA	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to accept the printed agenda.</p> <p>The motion carried unanimously.</p>
AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD	No one addressed the Board during Audience Opportunity to Address the School Board.
SUPERINTENDENT'S REPORT	<p>Superintendent Kate Maguire shared that a regular part of her report is to share points of pride. The points of pride celebrate students, staff and community members who are contributing in to the accomplishment of our mission which is <i>To inspire and prepare ALL students with the confidence, courage and competence to achieve their dreams, contribute to community and engage in a lifetime of learning.</i></p> <p>Cabinet members provided information on student and community accomplishments of confidence, courage and competence in the areas of Achieving Dreams, Contributing to Community and Mission-Driven Employees.</p> <p>Superintendent Maguire reported that the MN Department of Education has released the annual MMR scores. In addition to goals established by the district; the state has five key goal areas (readiness for school; literacy by grade 3; high school graduation; career / college readiness; gap closing) for all school districts as part of Minnesota's World's Best Workforce Plan. Maguire shared that the state holds districts accountable through a measurement system, the Multiple Measurement Rating System, MMRS, taking into account proficiency, student growth, achievement gap reduction and graduation rates for all high schools. The state combines all of these factors into a single rating (MMR) that indicates the school's overall performance across</p>

<p>SUPERINTENDENT'S REPORT</p>	<p>all grades and all students for all areas measured. Maguire shared that results for Osseo Area Schools provide evidence of where our plan to improve student achievement is working well, along with areas where we need to continue to focus attention.</p> <p>Maguire reminded community members that on November 4 voters will elect three residents to serve on the six-member school board for Osseo Area Schools. Maguire shared that school board members play a very important role in school district leadership.</p>
<p>PLANNING FOR NEW GRADE SPANS (preK / K-5, 6-8, 9-12) IN 2015-2016</p>	<p>Kim Riesgraf presented the sixth monthly update on the planning progress towards changing grade spans for the start of the 2015-16 school year. The new grade spans will be preK / K-5; 6-8; and 9-12. Riesgraf reviewed work completed in the last month in the areas of</p> <ul style="list-style-type: none"> <li>• summer of 2015 facilities use plan;</li> <li>• division of Leadership, Teaching and Learning staffing plan; and</li> <li>• department and site/school transition plans submitted.</li> </ul> <p>Riesgraf presented details of work and timelines in the areas of middle level design, high school facilities / programming, financing and human resource staffing. Regular updates on the progress towards changing grade spans is updated regularly on the district website.</p>
<p>SCHOOL BOARD REPORTS</p>	<p>10/7/2014 Work Session</p> <p>Linda Etim reported on the October 7, 2014 school board work session where board members received an update on the World's Best Workforce Strategic Plan. Board members began by reviewing the district goals established by the school board. Goals include both locally set goals and mandates by state legislation called "Striving for the World's Best Workforce" passed in 2013. Goals mandated by the state include:</p> <ul style="list-style-type: none"> <li>• all children are ready to start kindergarten;</li> <li>• all third-graders can read at grade level;</li> <li>• all achievement gaps between students are closed;</li> <li>• all students are ready for career and /or postsecondary education; and</li> <li>• all students graduate from high school.</li> </ul> <p>In addition to state mandated goals, our district aims to have all students:</p> <ul style="list-style-type: none"> <li>• make progress toward their evolving dreams;</li> <li>• contribute to community; and</li> <li>• demonstrate initiative to continually learn that which is important to them.</li> </ul> <p>The board also reviewed data which indicating how the district is doing in relationship to goals and the process used for continuous improvement.</p> <p>10/14/2014 Policy Committee Meeting</p> <p>Jacki Girtz reported on the October 14, 2014 school board policy committee meeting. The committee reviewed policies recommended</p>

SCHOOL BOARD  
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for repeal by the Executive Director of Human Resources. The policies are no longer needed because provisions are addressed adequately and more appropriately by current practices and procedures and the collective bargaining agreement with the school district's principals. The committee adopted a schedule for review of all school district policies on a four year cycle. The first year of review will begin January 2015. This schedule groups policies that address similar topics without concentrating all necessary staff work in one department.

The committee directed staff to revise written procedures that appear with Policy 558 for enrolling students in schools outside of their attendance areas to clarify the procedures and expectations for families. The policy committee also directed staff to prepare a draft policy to implement the recent legislation regulating gifts to school district officials.

PRESENTATION:  
PRELIMINARY  
ENROLLMENT & CLASS  
SIZE INFORMATION

Patricia Magnuson, Executive Director of Finance and Operations, provided an update on the status of overall student enrollment and class sizes with data based on October 1, 2014 student enrollment. In December 2014 a more detailed analysis of enrollment trends with future enrollment projections will be presented. Magnuson stated that on October 1, 2014 there were 19,974 students enrolled in grades K-12 within Osseo Area Schools. Magnuson shared this is 344 students less than October 1, 2013. This fell below enrollment projections by 367 students (1.8%) for the 2014-15 school year. Magnuson shared detailed enrollment numbers by grade level, indicating that elementary enrollment is below projection while secondary enrollment is close to projections at most grade levels, with the exception of grade 7.

Teri Staloch and Kelli Parpart, Assistant Superintendents of Leadership Teaching and Learning, presented information indicating the range of class size averages across the system at various grade levels. Staloch stated that while there is variability in class sizes among schools, average class sizes have been fairly constant in recent years. Kindergarten class size averages remain steady for the 2014-15 school year at 22 students. First grade continues on a downward trend averaging just under 22 students this school year. Second grade class size averages hold steady at 23 as they have since 2011, while third grade returns to a more characteristic 24 student average. Average class sizes show a declining trend in fourth through sixth grade, averaging about 25 students for fourth/fifth, while sixth averages at 27 students. Secondary grade class size averages are very similar to last school year. In the four core subject areas, class sizes range from 23 to 33 students at the junior high level and 25 to 30 at the senior high level. Staloch commented that additional support, through skills teachers, instructional ESP's, collaborative classroom and other

<p>PRESENTATION: PRELIMINARY ENROLLMENT &amp; CLASS SIZE INFORMATION</p>	<p>supports are available at all sites to provide smaller groups for more personalized learning opportunities. Staloch commented that enrollment and class size data continues to be monitored and will help with planning for staffing for new grade spans in the 2015-16 school year.</p>
<p>WORLD'S BEST WORKFORCE PLAN UPDATE: CONTINUOUS IMPROVEMENT (2013- 2014 RESULTS)</p>	<p>Don Pascoe, Director of Research, Assessment and Accountability, presented an overview of 2013-14 student achievement data through the district scorecard and continuous improvement process. Pascoe reviewed the five state requirement goals including school readiness; reading by grade 3; closing the achievement gap; graduation rates; and college and career readiness. Pascoe shared components of equitable student achievement through district strategies in the areas of ensuring high levels of achievement for all students; accelerating achievement for students of color and other underperforming groups; and closing the achievement gap for all students.</p> <p>Pascoe reported that work on this is coordinated through district level planning, individual site / school level planning and work within instructional teaching teams. Pascoe reviewed detailed measurements in the areas of student proficiency, academic growth, gap reduction; attendance rates; suspension rates; and measurement through district strategic objectives.</p>
<p>CONSENT AGENDA</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve items in the Consent Agenda as follows:</p> <ul style="list-style-type: none"> <li>A. Minutes of the regular meeting of Tuesday, September 23, 2014</li> <li>B. Minutes of the negotiations strategies meeting of Tuesday, September 23, 2014</li> <li>C. Financial reports for the month ended September 30, 2014</li> <li>D. Electronic wire transfers for the month of September 2014</li> <li>E. Payment of bills for the month of September 2014</li> <li>F. Fiscal year 2015 budget adjustments for various funds</li> <li>G. Personnel</li> <li>H. Field Trips</li> <li>I. Fundraisers</li> <li>J. Bid award for earthwork and site utilities for additions and alterations at MGSH, OSH and PCSH</li> <li>K. Contract by and between ISD 279 - Osseo Area Schools (District) and Midwest Educational Consultants (Consultant) to provide support at North View Junior High school in refining student processes and procedures, training new staff with classroom management strategies and provide follow-up training and coaching to staff. The contract shall be in effect for the 2014-2015 school year, shall not exceed \$50,200 and if funded through Title I.</li> </ul>

CONSENT AGENDA

- L. Acceptance of the 2014-2015 21st Century Grant in the amount of \$421,378 and authorize an expenditure and budget appropriation in the amount of \$421,378.
- M. Acceptance of the 2014-2015 Community Transformation (CTG) Grant in the amount of \$26,446 and authorize an expenditure and budget appropriation in the amount of \$26,446.
- N. Acceptance of the 2014-2015 Compensatory Pilot Grant in the amount of \$660,000 and authorize an expenditure and budget appropriation in the amount of \$660,000.
- O. Acceptance of the 2014-2015 English Literacy and Civics Education Grant in the amount of \$39,858 and authorize an expenditure and budget appropriation in the amount of \$39,858.
- P. Acceptance of the 2014-2015 Fresh Fruit & Vegetables Grant in the amount of \$59,900 and authorize an expenditure and budget appropriation in the amount of \$59,900.
- Q. Acceptance of the 2014-2015 Indian Education Grant in the amount of \$27,349 and authorize an expenditure and budget appropriation in the amount of \$27,349.
- R. Acceptance of the 2014-2015 Infant and Toddlers Program, Ages 0-2 in the amount of \$113,084 and authorize an expenditure and budget appropriation in the amount of \$113,084.
- S. Acceptance of the 2014-2015 Library Services Technology Grant in the amount of \$2,339 and authorize an expenditure and budget appropriation in the amount of \$2,339.
- T. Acceptance of the 2014-2015 McKinney Vento Education for Homeless Children Grant in the amount of \$60,000 and authorize an expenditure and budget appropriation in the amount of \$60,000.
- U. Acceptance of the 2014-2015 Preschool Incentive, Ages 3-5 Grant in the amount of \$123,127 and authorize an expenditure and budget appropriation in the amount of \$123,127.
- V. Acceptance of the 2014-2015 Race to the Top Grant in the amount of \$52,000 and authorize an expenditure and budget appropriation in the amount of \$40,981.
- W. Acceptance of the 2014-2015 Special Education Federal Grant in the amount of \$3,902,218 and authorize an expenditure and budget appropriation in the amount of \$3,902,218.
- X. Acceptance of the 2014-2015 Statewide Health Improvement (SHIP) - 3 Grant in the amount of \$28,910 and authorize an expenditure and budget appropriation in the amount of \$28,910.
- Y. Acceptance of the 2014-2015 Success for the Future Indian

<p>CONSENT AGENDA</p>	<p>Education Grant in the amount of \$69,452 and authorize an expenditure and budget appropriation in the amount of \$69,452.</p> <p>The motion carried unanimously.</p>
<p>RESOLUTION AUTHORIZING ISSUANCE, AWARDING THE SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF \$5,770,000 GENERAL OBLIGATION CAPITAL FACILITIES BONDS, SERIES 2014A</p>	<p>Motion by Teresa Lunt, seconded by Linda Etim, to approve the resolution authorizing issuance, awarding the sale, prescribing the form and details and providing for the payment of \$5,770,000 general obligation capital facilities bonds, series 2014A.</p> <p>The motion carried unanimously.</p>
<p>RESOLUTION RELATING TO THE LEASE-PURCHASE OF DISTRICT IMPROVEMENTS; PROVIDING FOR THE FINANCING THEREOF AND ISSUANCE OF CERTIFICATES OF PARTICIPATION WITH RESPECT THERETO; AWARDING THE SALE THEREOF; AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the resolution relating to the lease-purchase of district improvements; providing for the financing thereof and issuance of certificates of participation with respect thereto; awarding the sale thereof; and authorizing the execution of documentation relating thereto.</p> <p>The motion carried unanimously.</p>
<p>SCHOOL NAME ALIGNMENT JUNIOR HIGH TO MIDDLE SCHOOLS</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve school name alignment of junior high to middle schools as follows:</p> <ul style="list-style-type: none"> <li>• from Brooklyn Junior High, a Science, Technology, Engineering, Art and Math School to Brooklyn Middle School, a Science, Technology, Engineering, Art and Math School;</li> <li>• from Maple Grove Junior High to Maple Grove Middle School;</li> <li>• from North View Junior High, an IB World School to North View Middle School, an IB World School; and</li> <li>• from Osseo Junior High to Osseo Middle School.</li> </ul> <p>The motion carried unanimously.</p>
<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the agreement on terms and conditions of employment between the Independent School District 279 School Board and the Administrative</p>

<p>THE ISD 279 SCHOOL BOARD AND THE ADMINISTRATIVE EDUCATIONAL SUPPORT PROFESSIONALS (AESPs), JULY 1, 2014 – JUNE 30, 2016</p>	<p>Educational Support Professionals (AESPs), July 1, 2014 - June 30, 2016.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>
<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN THE ISD 279 SCHOOL BOARD AND CUSTODIANS-MINNESOTA TEAMSTERS PUBLIC &amp; LAW ENFORCEMENT EMPLOYEES UNION LOCAL #320, JULY 1, 2014 – JUNE 30, 2016</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the agreement on terms and conditions of employment between the Independent School District 279 School Board and Custodians-Minnesota Teamsters Public &amp; Law Enforcement Employees Union Local #320, July 1, 2014 - June 30, 2016.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>
<p>AGREEMENT ON TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN THE ISD 279 SCHOOL BOARD AND EQUITY STAFF, JULY 1, 2014 – JUNE 30, 2016</p>	<p>Motion by Teresa Lunt, seconded by Linda Etim, to approve the agreement on terms and conditions of employment between the Independent School District 279 School Board and Equity Staff, July 1, 2014 - June 30, 2016.</p> <p>The motion carried with a 5 to 1 vote, with Dean Henke voting no.</p>
<p>RECOMMENDATION FOR APPROVAL, MEMORANDUM OF UNDERSTANDING, AMENDING THE TERMS AND CONDITIONS OF EMPLOYMENT BETWEEN THE ISD 279 SCHOOL BOARD AND TEACHERS, EFFECTIVE JULY 1, 2014 – JUNE 30, 2015</p>	<p>Motion by Teresa Lunt, seconded by Tammie Epley, to approve the recommendation for approval of the Memorandum of Understanding, amending the terms and conditions of employment between Independent School District 279 School Board and Teachers, effective July 1, 2014 – June 30, 2015.</p> <p>The motion carried unanimously.</p>
<p>SECOND READING OF POLICY and PROCEDURE 507 CORPORAL PUNISHMENT</p>	<p>Motion by Teresa Lunt, seconded by Linda Etim, to approve the second reading of Policy and Procedure 507 – Corporal Punishment.</p> <p>The motion carried unanimously.</p>
<p>GIFTS TO THE DISTRICT</p>	<p>Motion by Teresa Lunt, seconded by Dean Henke, to approve the Gifts to the District totaling \$78,114.76. The motion carried unanimously.</p>
<p>FIRST READING OF POLICIES</p>	<p>Judy McDonald summarized the first reading of the following policies and procedures recommended for repeal:</p>

RECOMMENEDED FOR REPEAL	Policy and Procedure 310 – Recruitment and Selection of Principals Policy and Procedure 311 – Principal Meet and Confer Policy and Procedure 447 – Compensation and Related Benefits
ANNOUNCEMENTS	<p>Jacki Girtz read the following meeting announcements:</p> <ol style="list-style-type: none"> <li>1. The negotiations strategies meeting scheduled for Tuesday, October 21, 2014 at 7:00 PM has been cancelled.</li> <li>2. A special school board meeting will be held on Monday, November 10, 2014 at 6:00 PM in the Board room at the Educational Service Center (ESC.) The purpose of the meeting is to canvass votes from the November 4, 2014 general election. This meeting is open to the public.</li> <li>3. A school board work session will be held on Tuesday, November 10, 2014 at 6:30 PM in the Forum room at the ESC. The topics will be Budget Planning Fiscal Year 2016 and Priority Result: Standards Based Instruction. This meeting will be open to the public.</li> <li>4. A policy committee meeting will be held on Monday, November 17, 2014 at 6:00 PM in the Library at the ESC. This meeting will be open to the public.</li> <li>5. A regular school board meeting will be held on Tuesday, November 18, 2014 at 6:00 PM in the Board room at the ESC. This meeting will be open to the public.</li> <li>6. A negotiations strategies meeting will be held on Tuesday, November 18, 2014 at 7:00 PM in room N-10 at the ESC. This meeting is closed to the public.</li> </ol>
ADJOURNMENT	<p>At 7:35 PM, motion by Dean Henke seconded by Linda Etim to adjourn the meeting.</p> <p>The motion carried unanimously.</p>
	<hr style="width: 25%; margin-left: 0;"/> <p>Teresa Lunt, Chairperson</p>